RSAEC Executive Board Meeting - Adult Education Block Grant (AEBG)
December 5, 2017   9:00am 11:00am

College and Workforce Preparation Center
1572 N. Main Street, Orange, CA 92867
(714) 628-5999

Members Present: Chrissy Gascon (Director), Geoff Henderson, Justin Stanfield, Mary Lou Vachet, Connie Van Luit

Members Absent: Lori Fasbinder, Ryan Murray

Guests: Alicia Ayers (Minutes), Cristina Gheorghe, Ray Hernandez, Daniel Oase

MINUTES

Item	Discussion	Action
Introduction of new attendees		
Approval of agenda		
Approval of consent agenda • Minutes: October 24, 2017	• A quorum was not present at the meeting • The approval of the minutes was moved to the next meeting on January 30, 2018	• **Chrissy Gascon** to add the approval of the minutes for October 24, 2017 to the next agenda
Presentation of new AEBG Programs: • Daniel Oase, AEBG CTE Coordinator, Santiago Canyon College • New short-term CTE certificates and program information	• **Daniel Oase**, AEBG CTE Coordinator, Santiago Canyon College presented the new AEBG business skills / CTE programs ○ Please see the attached New Programs and Classes handout sheet • **Daniel Oase**, thanked AEBG for providing resources for the development, conferences and materials needed for the new programs • New short-term CTE certificates and program information	

Submitted Voting Items: AEBG Summit Member Participation • 7 designated pins allotted to RSAEC • Members attending must be approved by Executive Committee vote	• A quorum was not present at the meeting, the AEBG Summit Member Participation vote will be completed by email on December 6, 2017 • 7 designated pins were allotted to RSAEC • 5 of OEC's presenters received presenter pins o Angela Guevara, Ray Hernandez, Osiel Madrigal, Daniel Oase, and Elaine Pham • Members attending must be approved by Executive Committee vote	• **Chrissy Gascon** to send out pins to members attending.

Discussion Items:
• NOVA System
• Member effectiveness
• AEBG Panel Proposal – accepted
• Presentations from AEBG Coordinators
	• NOVA System
	  o Members will enter budget and check your strategies
	  o Do not finalize unless you are sure you have check and completed everything…you cannot go back once you click "Finalize"
	
	• Member effectiveness
	  o Performance Metrix Allocation
	  o Funds will be based on effectiveness
	  o Are you meeting your goals and addressing gaps in service?
	  o We have been very effective in meeting are goals
	
	• AEBG Panel Proposal – accepted
	
	• Presentations from AEBG Coordinators will be at the monthly Consortium Meetings	

Reminder: • Voting Members: Must be board approved for the new fiscal year starting July 1, 2017 • Please forward board approvals via email	Board approvals needed: • OUSD – received • RSCCD - received • GGUSD – Connie Van Luit's board approval is completed • SAUSD • OCDE	• **Chrissy Gascon** to change Kerrie Torres to Justin Stanfield on state website, NOVA • **Connie Van Luit, Ryan Murray, and Katy Ramezani** to forward board approvals via email to Chrissy Gascon

Combined Strategy Workgroup (CSW) **2017-2018 Calendar** Location: CWPC Time: 9:00am – 11:00am Day: Second Tuesday of the month except where noted	Next CSW Meeting: Tuesday, December 12th at 9:00am to 11:00am (CWPC – Room 114) Subcommittees: • See RSAEC website calendar for updates	

Upcoming Events:
 	
AEBG Annual Summit
Location: Los Angeles
Dates: January 22-23
	• **AEBG Annual Summit**
	  Location: Los Angeles
	  Date: January 22-23
	
	• Panel Discussion on Promising Practices, Leveraging Resources and Braiding Funds
	  o Panelists include: Chrissy Gascon, Angela Guevara, Ray Hernandez, Osiel Madrigal, Daniel Oase, and Elaine Pham	

Other:	• Arturo Hernandez, from the Department of Rehabilitation is now at CWPC on Wednesday afternoons and Thursday mornings • Department of Rehabilitation can help students with interview clothing, transportation, books, etc. • Work on Oversight of Budgets – need to discuss and address at the next meeting	• Discuss and address budget oversight at the next meeting.
Future Meetings: 4th Tuesday of the month, unless otherwise noted. Location: CWPC Conference Room Time: 9:00am – 11:00am **2018:** Tuesday, January 30 (*5th Tuesday); Tuesday, February 27; Tuesday, March 27; Tuesday, April 24; Tuesday, May 22; Tuesday, June 26		